

3.4

POLICY

APPOINTMENTS

"To live, learn and love with Jesus, being the best we can be"

To assist in the appointment of quality staff to any vacancy which may arise, an appointment committee, with expertise relevant to the vacancy, will be selected to carry out the appropriate appointment procedures.

The Principal will:

1. Meet legal requirements
2. Act as a good employer
3. Appoint the best person for the job
4. Determine the composition of the various appointment committees taking into account the following:-
 - a) Appointment of the Principal is the responsibility of the Board which will determine the process
 - b) Appointment of the Deputy Principal, head of the departments /senior teachers will involve an appointment committee consisting of the Principal, the Board Chairperson and further trustees where deemed necessary (in particular refer notes (d) and (e))
 - c) Unless determined otherwise by the Board, appointment of all other teachers, long term relieving teachers and non-teaching staff will be responsibility of the Principal in consultation with the Board Chairperson or delegate where deemed necessary
 - d) A Proprietor's Appointee needs to be included on all appointment committees
 - e) Being wary of any conflict of interest as per Governance Policy 3

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