

## 6.2

# POLICY ENROLMENT

*"To live, learn and love with Jesus, being the best we can be"*

### **RATIONALE:**

Enrolments at St Theresa's Catholic School will comply with the Private Schools Conditional Integration Act 1975 and the Criteria for Preference of Enrolment in Integrated Schools as per the NZ Catholic Education Office Ltd Handbook.

### **PURPOSE:**

To establish criteria for enrolment at St Theresa's Catholic School that maintains the Catholic Character of the school and that meets the requirement of relevant legislation.

**The BOT has set the following enrolment criteria with processes delegated to the Principal.**

1. Preference Certificates are issued by the Parish Priest or his designated nominee. A preference certificate defines eligibility, not enrolment.
2. The number of non preference students must not exceed 5% of the maximum role of the school. Siblings of current non preference students need to be planned for as they cannot legally take priority. If this situation was to arise, the Principal will contact the Vicar for Education.
3. The determination of priority of enrolment when the school is approaching its maximum roll will use the following guidelines;-
  - a) siblings of current preference students
  - b) five year old preference students whose families have an active\* association with St Theresa's Parish
  - c) preference students who are children of staff members
  - d) preference students transferring from another Catholic school (out of the Porirua area)
  - e) all other preference students
  - f) siblings of current non-preference students
  - g) new non preference students
4. Waiting list criteria when maximum roll is exceeded. Priority will be given:
  - a) according to 3. above
  - b) according to the date of their enrolment

*\* Where required, what constitutes 'active association' will be determined by the Board of Trustees and could include criteria such as Parish enrolment, regular mass attendance and community participation in Parish life through church ministry.*

***Ratified November 2014***